



Job Description – Copy Editors

Summary: The Copy Editor is responsible for copyediting the accepted manuscript of Journal of Behavioral Data Science. The work might be compensated based on the effort involved.

Reports to: Editor of Journal of Behavioral Data Science

Duties:

- Proofread text and correct spelling, grammar, and punctuation errors
- Verify factual correctness of information, such as dates and statistics
- Check text for style, readability, and adherence to editorial policies
- Arrange page layouts of photos, articles, and advertisements
- Rewrite text to improve clarity and readability

Desired Qualifications:

- Basic knowledge in data science or data analytics (not required).
- Basic knowledge in LaTeX and/or Microsoft Word.
- Ability to communicate effectively in writing.